

**WAC 44-14-03002 Times for inspection and copying of records.** An agency must make records available for inspection and copying for a minimum of thirty hours per week (except for weeks that include state legal holidays) during the "customary office hours of the agency." RCW 42.56.090. If the agency is very small and does not have customary office hours of at least thirty hours per week, and while the act does not specify a particular schedule, making the records available from 9:00 a.m. to noon, and 1:00 p.m. to 4:00 p.m. satisfies the thirty-hour requirement. The agency and requestor can make mutually agreeable arrangements for the times of inspection and copying.

[Statutory Authority: RCW 42.56.570. WSR 18-06-051, § 44-14-03002, filed 3/2/18, effective 4/2/18. Statutory Authority: 2005 c 483 § 4, RCW 42.17.348. WSR 06-04-079, § 44-14-03002, filed 1/31/06, effective 3/3/06.]